

HIPAA Provider Outreach Initiative for Podiatry

by the
**District of Columbia, Department of Health,
Medical Assistance Administration
and the
HIPAA Provider Outreach Team**
June 10, 2003

Today's Agenda

- ▶ **HIPAA Overview**
- ▶ **Podiatry Billing Update**
- ▶ **Electronic Data Interchange**

HIPAA Overview

Objective

- ▶ **Overview**
 - ◆ **Administrative Simplification**
 - ▶ **Background**
 - ▶ **Goals**
 - ▶ **Benefits**
 - ▶ **HIPAA Rules**

Background

- ▶ **Health Insurance Portability & Accountability Act**
 - ◆ **Portability**
 - ▶ **Insurance Reform**
 - ◆ **Accountability**
 - ▶ **Criminal and Civil Penalties**
 - ◆ **Administrative Simplification**
 - ▶ **Health Care Transactions and Code Sets**
 - ▶ **Privacy**
 - ▶ **Security**
 - ▶ **National Identifiers**

Administrative Simplification

▶ Goals

- ◆ Increase the use and efficiency of electronic methods of exchanging standard health care information
- ◆ Reduce the number of forms, the methods of completing claims, and other health care related documents

Administrative Simplification

▶ Benefits

- ◆ Lower administrative costs
- ◆ Enhance accuracy of data and reports
- ◆ Increase provider satisfaction
- ◆ Reduce processing time and improving cash management

Administrative Simplification

Regulation	NPRM Published	Final Rule Published	Compliance Deadline
Transactions & Code Sets	05/07/98	08/17/00	10/16/03
Privacy	11/03/99	12/28/00	04/14/03
National Employer Identifier	06/16/98	05/31/02	07/30/04
Security	08/12/98	2/20/03	04/21/05
National Provider Identifier	05/07/98		

Administrative Simplification

Regulation	NPRM Published	Final Rule Published	Compliance Deadline
National Individual Identifier	Not Published		
National Health Plan Identifier			
Claims Attachment			
Enforcement	5/19/03- 5/24/03		

Administrative Simplification

- ▶ **Standardized Transaction Sets**
 - ▶ **ANSI ASC X12N 837 = Health Care Claim (P, I, and D)**
 - ▶ **ANSI ASC X12N 835 = Health Care Claim Payment/Advice**
 - ▶ **ANSI ASC X12N 270 = Health Insurance Eligibility Request**
 - ▶ **ANSI ASC X12N 271 = Health Insurance Eligibility Response**
 - ▶ **ANSI ASC X12N 276 = Health Care Claims Status Inquiry**
 - ▶ **ANSI ASC X12N 277 = Health Care Claims Status Response**
 - ▶ **ANSI ASC X12N 278 = Health Care Claims Service Referral/Authorization**

Administrative Simplification

▶ Code Sets

- ◆ **Nationally developed diagnosis and procedure codes**
 - ▶ **CPT, HCPCS, and ICD-9**
- ◆ **Non-medical code sets detailed in the implementation guides**
- ◆ **Must be used in all applicable standard transactions**
- ◆ **No local codes**

Administrative Simplification

- ▶ **Privacy Rule-April 14, 2003**
 - ◆ **An individual's rights to control access and disclosure of their protected or individually identifiable health care information.**
 - ◆ **Objectives of the Privacy Rule:**
 - ▶ **Give patients more control**
 - ▶ **Establish appropriate safeguards**
 - ▶ **Hold violators accountable**

Administrative Simplification

- ▶ **Security Rule-April 21, 2005**
 - ◆ **Designed to protect:**
 - ▶ **Confidentiality**
 - ▶ **Integrity**
 - ▶ **Availability**

Administrative Simplification

▶ Identifiers

- ◆ **National Employer Identifier**
- ◆ **National Provider Identifier**
- ◆ **National Health Plan Identifier**
- ◆ **National Individual Identifier**

Administrative Simplification

- ▶ **Centers for Medicare and Medicaid Services**
 - ◆ www.cms.gov/hipaa/hipaa2/default.asp
- ▶ **Office of Civil Rights**
 - ◆ www.hhs.gov/ocr/index.html
- ▶ **Washington Publishing Company**
 - ◆ www.wpc-edi.com/hipaa/HIPAA_40.asp
- ▶ **Workgroup for Electronic Data Interchange**
 - ◆ www.wedi.org

QUESTIONS?

Podiatry Billing Update

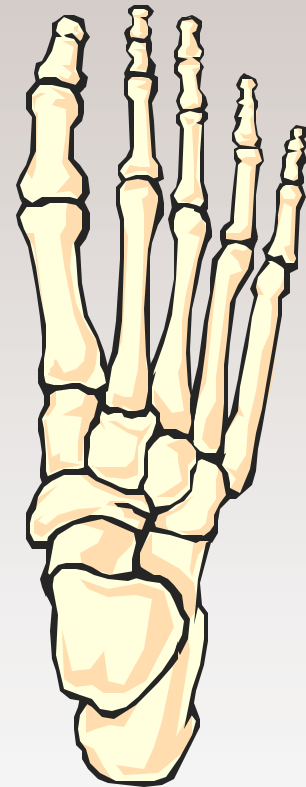
Objective

To briefly describe:

- ▶ **HIPAA Review & Approval Process**
- ▶ **New Podiatry Billing Procedures**
- ▶ **New Provider Inquiry Policy**

Agenda

- ▶ **HIPAA Review and Approval Process**
 - ◆ Six-step analysis, translation and review process for changes to Podiatry Billing
- ▶ **New Podiatry Billing Procedures**
 - ◆ Overview
- ▶ **CPT and HCPCS Crosswalk**
- ▶ **Billing Manual Changes**
- ▶ **New Provider Inquiry Policy**



HIPAA Review & Approval Process

▶ Six Step Process:

- ◆ HIPAA Business Analyst Review
- ◆ RHIA Analyst Review
- ◆ Registered Nurse Review
- ◆ MAA Subject Matter Expert Review
- ◆ Local Code Set Committee Review
- ◆ Approval by Interim Senior Deputy Director

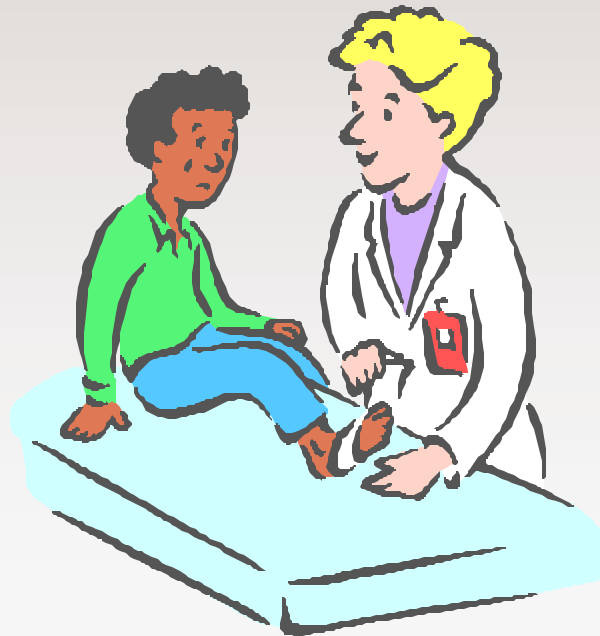
▶ Result of the Process:

- ◆ MAA Transmittal Letter



New Podiatry Billing - Overview

- ▶ **Effective date: August 1, 2003**
- ▶ **Use standard CPT and HCPCS codes to bill claims**

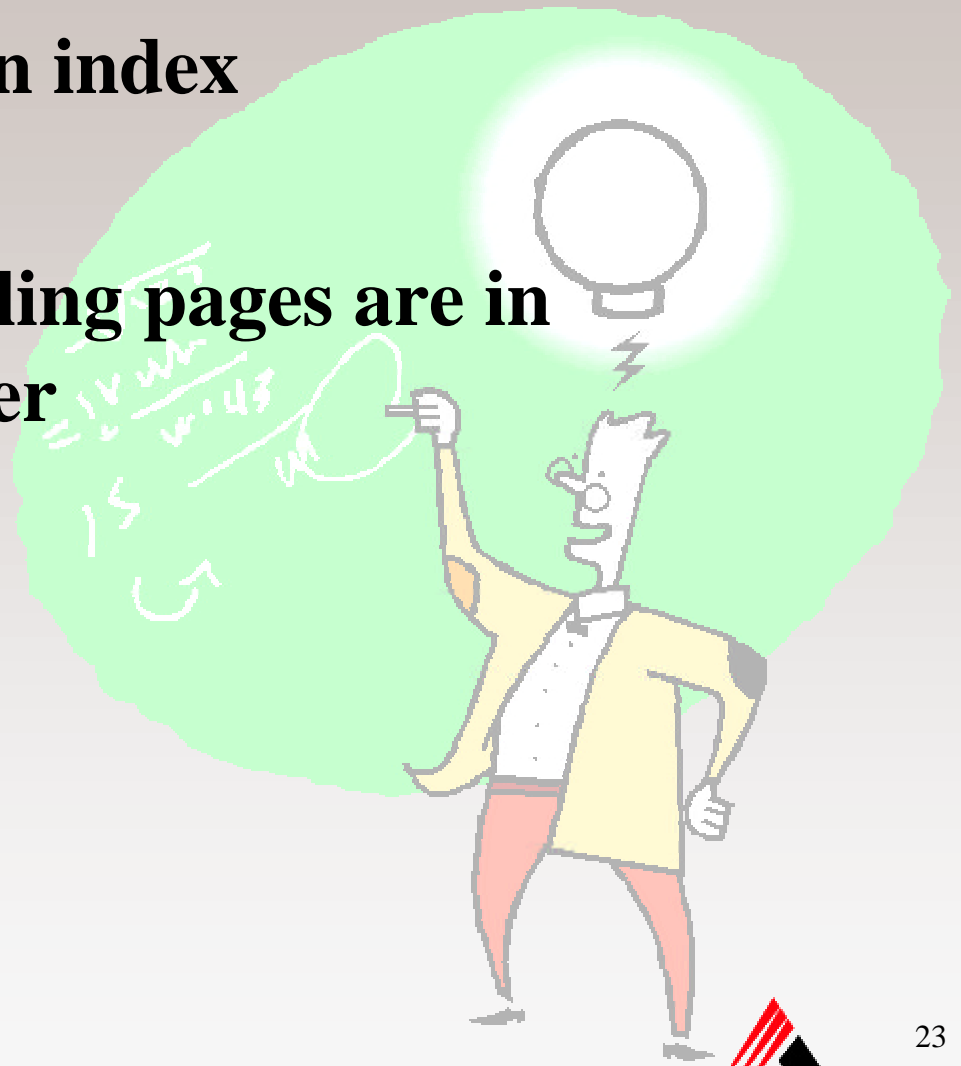


Code Crosswalk: Example

Local Code & Modifier Description	Standard Code Description	Remarks
11700 -50 DEBRIDEMENT OF NAILS; MANUAL; FIVE O - DEBRIDE NAILS, MANUAL	11720 Debridement of nail(s) by any method(s); one to five	Providers must select 11720 or 11721
11700 -50	11721 Debridement of nail(s) by any method(s); six or more	

Billing Manual Changes

- ▶ Added a revision index
- ▶ New manual billing pages are in the transmittal letter



Billing Manual Changes - Revision Index

Revision Reference				
Section	Remove Page	Insert Page	Revised Page(s)	Description of Change
Table of Contents	N/A	7	New	Insert Revision Index page, Revised Date of 05/03/03.
Section 8.8	50	50	50	Added paragraph requesting provider name, tax id, provider Medicaid number, and name of person making call.
Section 13.5.1	73	73	73	Removed references to local codes for visits and examinations.

New Provider Inquiry Policy

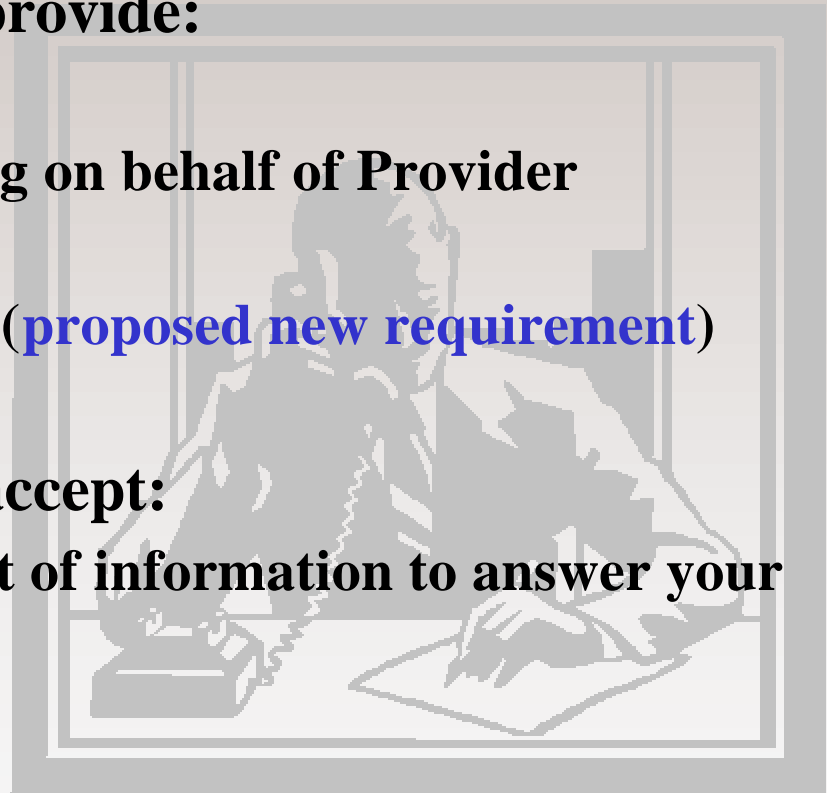
▶ When Calling the Provider Inquiry Unit

◆ Please be prepared to provide:

- ▶ Provider Name
- ▶ Name of person calling on behalf of Provider
- ▶ Medicaid Provider ID
- ▶ Provider Tax ID/SSN (**proposed new requirement**)

◆ Please be prepared to accept:

- ▶ The minimum amount of information to answer your inquiry



Provider Inquiry Unit

- ▶ **Hours of operation:**
 - ▶ **Monday through Friday**
 - ▶ **8 A.M. until 5 P.M.**

- ▶ **Telephone number: (866) 752-9233**

- ▶ **Correspondence address:**
 - ▶ **ACS**
 - ▶ **Attention: Provider Inquiry Unit**
 - ▶ **P.O. Box 34734**
 - ▶ **Washington, DC 20043-4761**

Provider Outreach Training Schedule

- ▶ **Introductory – June 10, 2003**
 - ◆ **Thank you, for attending today's training. ☺**

- ▶ **Detailed - June 16 – July 18, 2003**
 - ◆ **Electronic Claims Companion Guides**

- ▶ **Software - Aug 1 – Aug 31, 2003**
 - ◆ **WINASAP2003**

Questions

**Are there any
questions?**



Electronic Data Interchange

ACS EDI Gateway, Inc.

Purpose

- ▶ **To provide an overview of**
 - ◆ **ACS EDI Gateway, Inc**
 - ▶ **Trading Partner Management**
 - Enrollment process
 - Community outreach
 - EDI Support Unit

Trading Partner Management

▶ Enrollment Packets

◆ Enroll through EDI Gateway, Inc. via:

▶ EDI Enrollment Packet

- Demographics and contact information
- Submission methods
- Transactions
- Response Retrieval

▶ Obtain via:

- ACS EDI Support Unit at 866.775.8563, Monday through Friday, 8 a.m. to 5 p.m. EST
- Download from website www.acs-gcro.com

Trading Partner Management

- ▶ **EDI Provider Enrollment Packet**
 - ◆ **Individual**
 - ◆ **Group**

Trading Partner Management

- ▶ **EDI Submitter Enrollment Packet**
 - ◆ **Software Vendor**
 - ◆ **Billing Agent**
 - ◆ **Clearinghouse**

Trading Partner Management

▶ Community Outreach

◆ ACS EDI Gateway Business Analysts

▶ Training

- Services
- Software

▶ Research Issues

- Format/reject related issue

Trading Partner Management

- ▶ **Community Outreach**
 - ◆ **Companion Guides**
 - ▶ **Data clarification**
 - ▶ **ASC X12N Transaction Set Implementation Guides**
 - ◆ **Testing**
 - ▶ **Established testing strategy and process**
 - ▶ **Reduces number of invalid transactions**
 - ▶ **Mitigates fraud and abuse risk**
 - ▶ **Approved vendors**

Trading Partner Management

- ▶ **Community Outreach**
 - ◆ **ACS EDI Gateway Support Unit**
 - ▶ **Technical assistance with software, hardware, and transmission issues**
 - ▶ **Data Exchange Services**
 - ▶ **Informational Services**
 - ▶ **Enrollment of submitters**
 - ▶ **866.775.8563, Monday through Friday, 8 a.m. to 5 p.m. EST**

Trading Partner Management

- ▶ **Call ACS EDI Support Unit**
 - ◆ **866.775.8563**
 - ▶ **Request ACS EDI Gateway Trading Partner Enrollment Packets**
 - ▶ **Verify status of EDI Trading Partner Enrollment Forms**
 - ▶ **Request logon information**
 - ▶ **Verifying confirmation receipt for electronic claims submission**

Trading Partner Management

- ▶ **Call ACS EDI Support Unit**
 - ◆ **866.775.8563**
 - ▶ **Download, install, and train on WINASAP2003 software**
 - ▶ **Retrieve electronic responses via iDEx**
 - ▶ **Remedy electronic transmission difficulties**

Trading Partner Management

- ▶ **When to call Provider Inquiry**
 - ◆ **866.752.9233**
 - ▶ **Billing questions related to policy**
 - ▶ **Electronic Funds Transfer (EFT)**
 - ▶ **Paper claims processing**
 - ▶ **Medicaid program enrollment**

QUESTIONS?



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